

**Kenneth Roman**  
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**Education**

**Indiana University of Pennsylvania, Indiana, PA**  
***Bachelor of Science degree in Media Production –***  
***Minor: French***

Graduate Fall 2020

**QUALIFICATIONS:**

- Strategic visionary, building consensus for shared objectives.
- Entrepreneurial spirit, identifying and capitalizing on business growth opportunities.
- Excellent operational management skills, using goal setting and performance management, as well as infrastructure changes to support organizational objectives.
- Strong advocate of teamwork, diversity and performance excellence including continuous improvement.

**WORK EXPERIENCE:**

2019 - Present

**Abtsolute Training Facility New Rochelle, NY**

**Janitorial Services,**

- Clean hallways daily, vaccum, spot clean walls and wipe down machines
- Empty trash
- Cleaning/policing of common areas daily – vacuum, dust, wall spot
- Cleaning/policing of public restrooms daily – disinfecting toilets, sweep and mop
- Cleaning elevators/tracks daily
- Pick up soiled linen/trash from housekeeper carts from hallways daily
- Special projects as requested

2016-2018

**Lords Valley Country Club, Hawley, PA**

**Golf Course Management**

- Under direction from the Golf course Superintendent, takes the lead over a small group of employees
- Performs more specialized maintenance work
- Proper and efficient care of turf and land areas of a regulation golf course
- operates specialized equipment designed for golf course management
- Does other related work

2015-2016

**Rutgers University, New Brunswick, NJ**

**Janitorial services**

- Field Management/maintenance
- Orchestrated schedule and activities for guests
- Cleaning/policing of common areas, fields
- Cleaning/policing of public restrooms daily – disinfecting toilets, sweep and mop

**Technical skills:**

**Proficient in Adobe Illustrator, photo shop, TV and studio control room**

- Responsibilities include coming to practice early, setting up fundraisers, finding volunteer work, setting an example for teammates
- Skills gained ability to work under pressure, interpersonal skills, problem solving skills, leadership, active listening, adaptability

**Honors/Activities:**

- Rutgers Football team Summer 2015-2016 Fall, IUP Football team player Spring 2017-Present
- Volunteer work with Special Olympics
- 2019 2<sup>nd</sup> Team All-PSAC

